



MEMBERSHIP TERMS & CONDITIONS

MEMBERSHIP FEES

The membership year runs April to March. Membership fees effective 1 April 2026 are as follows:

- An annual membership fee of £25.00 (twenty five pounds), payable by all adult members from 18 years of age. The membership fee is payable by end of April (or end of September if a new member from September onwards). An annual membership fee may also be paid by someone who does not wish to appear on stage but still wishes to be a non-playing member.
- A stage fee of £60.00 (sixty pounds) per production for each member appearing on stage in that production. The stage fee is payable by the end of the month prior to the month in which the production is staged.
- A reduced stage fee of £40.00 (forty pounds) is applicable to unwaged adult members, payable as above.
- The stage fee for junior members (under 16 years of age or students in full-time education) is £40.00 (forty pounds), payable as above. There is no annual membership subscription for junior members as, depending on the selection of show, it is not always possible to involve junior members in every production and indeed for certain shows additional children are recruited specifically for that show, therefore an annual subscription would not be practical.
- Family membership discounts (for children under 16 years or students in full-time education) are also available as follows: £40 for first child, £30 for second child and £20 for third child. A parent / guardian appearing on stage in the same production as their child will also benefit from a reduced stage fee of £40. Payment arrangements are as above.
- Members are required to pay £10.00 (ten pounds) towards their stage fees at the start of rehearsals for the production, with the balance due by the end of the month prior to the month in which the production is staged.
- An additional £2 is payable for each rehearsal which members appearing on stage are required to attend; payment will also be due if a member is unable to attend a rehearsal at which they were required.

Members may choose to pay their fees by instalments, as agreed with the Treasurer, provided that all fees are paid in full before the production is staged.

Notes

- Other than exceptional circumstances, membership fees are payable by all persons wishing to appear on stage in a production.
- Life Members are not required to pay the annual membership fee but must pay the stage / rehearsal fees if appearing on stage in a production(s).
- If a member decides not to be on stage for whatever reason once rehearsals for the production have started, weekly rehearsal fees will be payable for all rehearsals required to attend up to the point of their participation ending. The stage fee will also be payable (depending on the date of their participation ending and how close this is to the performance dates) as this income will have been factored into the budget / financial outcome for the production. Payment of the annual membership fee (if applicable) will also be required if membership of the Company is to continue for the current year.

All members appearing on stage are also required to comply with the following which are required for certain productions:

- To provide items of costume, footwear and other accessories (or stage props) at their own cost, or contribute to the purchase, hire or making of costumes and accessories for a particular production as and when required. This contribution will probably vary from one production to another depending on costume arrangements.
- To pay a contribution towards printing / copying of rehearsal material.

NEW MEMBERS

A person wishing to join the Company is asked to complete a Membership Application Form. Please note that completion of this form does not guarantee membership and the Committee / Production Team may, if deemed necessary, ask to meet with the applicant and/or request that they participate in a brief informal audition before membership is confirmed.

REHEARSAL ATTENDANCE

- Unless advised to the contrary, rehearsals are held on Tuesday and Thursday evenings, with start times varying from 7.00 to 7.30 pm (or occasionally from 6.30 pm for children). There will also be some Sunday rehearsals in the latter weeks prior to the production being staged and dates / times will be notified to members at the earliest opportunity.
- Attendance at rehearsals will be monitored to identify any regular absentees. A cast member who is absent from a rehearsal at which their attendance is required, without prior notification, will be requested to provide an explanation for this absence. Further non-attendance at a consecutive rehearsal, without notification, will result in the matter being referred to the Committee / Production Team to decide what further action is necessary.
- A member / potential member who is likely to be absent from certain rehearsals on a regular basis, or whose holidays fall within a rehearsal period, should declare this to the Production Team / Committee, who will consider if this is likely to have a detrimental effect on their participation in the production. This notification should be given before any auditions are held or at the start of rehearsals, whichever is the sooner.
- Any absence from rehearsals may, at the discretion of the Production Team, result in a member being excluded from a specific musical number or part of the production, if it is felt they would have difficulty in subsequently learning a dance routine etc.
- All members will be utilised as much as possible in chorus numbers / routines, but the Production Team may be selective in which members are involved in specific movement / singing depending on their abilities.
- A cast member who may suffer from an illness or injury which prevents their participation in rehearsals for a lengthy period of time, and which subsequently (in the opinion of the Production Team) would be detrimental to their involvement on stage in the production, will be asked to withdraw from the cast.
- As a matter of courtesy, please let us know if you are not going to be available for a rehearsal, particularly those in a principal role. It would be appreciated if this could be notified at least one hour before the start of the rehearsal, so if necessary the Production Team can reschedule the activities for that evening. It would also be helpful to know if members are going to be arriving late at a rehearsal for which they are required or need to leave earlier than the expected finishing time.

Your first contact should be with the appropriate member of the Production Team, who you can contact privately via the WhatsApp Chat group, or if preferred you can also contact one of the following Committee Members:

Alex Bush (07944 037599)
Clare Heins (07788 720943)

Sarah Clarkson (07966 619654)
Pam Robinson (07811 391183)

- In the event that you are absent from a rehearsal, please make it your responsibility to contact someone to find out when you are next required.
- Members are requested to adhere promptly to the starting time for rehearsals, or other alternative arrangements as may be advised by the Production Team.
- Members are requested to keep the week prior to a production (evenings and weekends) free of other commitments, in the event that additional rehearsals are likely to be called, in particular the dress rehearsals, which are normally held on the Sunday immediately prior to show week and the evening immediately before the opening night. Any member unable to fulfil this requirement (eg. work commitments) should declare this to the Production Team / Committee at the earliest opportunity.

**Please note these Terms and Conditions do not apply to Encore Junior productions, for which separate Terms and Conditions will be issued on a production basis.*

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